



Schedule "A" To By-Law No. 113-2016

Please Select the Type of Burn Permit You'd Like to Apply For.
You can apply for a burn permit online here or in person at the Alwick/Haldimand Fire Rescue Administration Office at 9160 County Road 45, Roseneath, ON K0K 2X0 during business hours.

STANDARD BURN PERMIT REQUIREMENTS: \$30.00

1. Shall not permit more than 3m x 3m x 1m (10' x 10' x 4') of material to be burned at any one time for property that meets the required setback.
2. Must be a minimum of 15 metres (50') from any structure. Rural residents must be 100 metres (330') from any structure to burn brush piles.
3. The material to be burned shall be limited to wood or by-products of wood.
4. Please see By-Law #113-2016 for all terms and conditions.

CAMPGROUND PERMIT REQUIREMENTS: \$60.00

1. Only one permit is required for a Municipally Licensed Campground establishment.
2. Fires must be in an Approved Device, be contained to prevent the spreading of fire.
3. The material to be burned shall be limited to wood or by-products of wood.
4. Please see By-Law #113-2016 for all terms and conditions.

SPECIAL PERMIT – PLEASE CONTACT THE FIRE DEPARTMENT OFFICE AT 905-352-1142 \$60.00

1. Special permits may be issued for larger fires by the Fire Chief based on a plan approved by the Fire Chief.

Property Information

Name: _____

Business Name: _____

Address: _____

Phone Numbers: _____ Home _____ Cell / Other _____

Email Address: _____

Address of Burn: _____

Lot: _____ Concession: _____

Access Route to Burn Property: _____

Material to Be Burned: _____

Means of Extinguishing Fire: _____

You Must Call and Activate Permit Before Lighting Fire – 289-677-1714

Note: Issuance of this permit does not, in any way, alleviate the applicant from adhering to all conditions set out in By-Law No. 113-2016, and also the Township's current User Fees and Charges By-Law as amended from time to time and rescinded and replaced, making the applicant solely responsible.

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This Permit forms part of the Township of Alnwick/Haldimand Open Air Burning By-law No. 113-2016 as amended from time to time, and contains terms as defined therein. This Permit is also subject to the following terms and conditions:

- 1) This Permit is not valid when winds are greater than 8 km/hr or 5 miles/hr, or if a burn ban is in effect.
- 2) The material to be burned shall be limited to wood or by-products of wood. The person who has obtained this Permit:
 - a.) shall not permit more than 3 m x 3 m x 1 m (10' x 10' x 4') of material to be burned at any one time for property that meets the required setback in section 3 below;
 - b.) shall ensure that the means of extinguishing the fire designated on the Permit is available at the site at all times during the fire;
 - c.) must phone the number on the Permit prior to lighting a fire to activate the permit to burn.
- 3) Fires within Built Up Areas must be in an Approved Device, be contained to prevent the spreading of fire, and be a minimum of 15 m (50') from any structure, with the exception of Municipally Licensed Campground establishment. Rural residents must be 100 m (330') from any structure to burn Brush Piles with a size not greater than 3 m x 3 m x 1 m (10' x 10' x 4'). Special Permits may be issued for larger fires by the Fire Chief based on a plan approved by the Fire Chief. Rural residents on lots will be subject to the Built Up Area conditions.
- 4) This Permit may be cancelled or suspended at any time by the Fire Chief or his/her designate and immediately upon receiving notice of such cancellation or suspension, the Permittee shall extinguish any fire started under this Permit.
- 5) The Permittee shall keep this Permit at the site of the burning operation conducted under the Permit. The person in charge of the burning operation shall produce the Permit to any official of the Alnwick/Haldimand Fire Rescue.
- 6) The Permittee shall have at the location of the fire, at least one responsible, competent adult, along with an adequate and appropriate means of extinguishment.
- 7) A penalty may be issued at the discretion of the Fire Chief when, but not limited to, **any or all** of the following conditions apply:
 - a.) A complaint is received;
 - b.) An alarm is activated;
 - c.) Emergency manpower and emergency equipment is dispatched;
 - d.) Damage occurs to life or property;
 - e.) The Owner and/or Tenant is not in possession of a valid Permit.



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- 8) Penalties may be issued as follows:
- a.) A minimum penalty of \$200.00 may be assessed at the discretion of the Fire Chief. When costs of resources and manpower exceed the minimum penalty the Fire Chief, at his/her discretion, may add an additional penalty based on a formula of the Ministry of Transportation of Ontario ("MTO") hourly rate times each Fire Department unit dispatched per hour. Any special equipment needed, not limited to Ministry of Natural Resources, other Fire Departments, or third party contractors, etc., will be invoiced at cost plus an additional amount 1.5 times cost to cover administrative expenses.
 - b.) Subsequent calls - Penalties for subsequent calls will be invoiced to cover costs incurred by the Fire Department, including personnel and equipment called in to extinguish the said fire, based on a formula of the MTO hourly rate times each Fire Department unit dispatched per hour. Any special equipment needed, not limited to Ministry of Natural Resources, other Fire Departments, or third party contractors, etc., will be billed at cost plus an additional amount two times cost to cover administrative expenses.
- 9) Fees levied shall be made payable to the Township of Alnwick/Haldimand and are payable within 30 days from the receipt of notice and thereafter shall bear interest at a rate of 1.25 percent per month calculated and payable monthly. All such fees, together with other charges, taxes and interest thereon which remain unpaid after the due date for payment, may be added to the tax roll and collected as realty taxes in respect of the Property of any person located within the boundaries of the municipality.
- 10) No permit will be issued if there is any outstanding penalties, fees and/or charges with respect to Open Air Burn Permit.
- 11) All slash and land-clearing debris shall be in piles or wind rows at least 3 m (10') apart.
- 12) Burning Brush Piles is prohibited 30 minutes before sunset until 30 minutes after sunrise any day, unless by special permission. This does not apply to a Campfire.
- 13) Only one permit is required for an established campground or resort.
- 14) Any Open Air Burn Permit may be revoked at any time by the Fire Chief or his/her designate.

**If you have any questions, please call Fire Department
administration office at 905-352-1142**



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Permit Fees:

Annual Standard Permit Fee	\$30.00
Annual Campground / Resort Permit Fee	\$60.00
Special Permit Fee	\$60.00

Fire Department
Emergency Calls: 9-1-1