



**THE CORPORATION OF THE TOWNSHIP OF  
ALNWICK/HALDIMAND**

**ACCESSIBILITY PLAN**

**2008**

**Municipality:** Township of Alnwick/Haldimand

**Address:** 10836 County Road #2, Grafton, Ontario  
(Satellite Office is located at 9059 County Rod #45,  
Roseneath, Ontario)

**Key Contact:** Terrence Korotki, Clerk/Administrator,  
Telephone (905) 349-2822, Ext. 23,  
Fax (905) 349-3259,  
E-mail at [alnhald@eagle.ca](mailto:alnhald@eagle.ca)

**Population:** 6000

---

**Municipal Highlights:**

The Township of Alnwick/Haldimand stretches north from Lake Ontario to the shores of Rice Lake. The Township enjoys the benefits of quality lifestyles, natural and heritage amenities, essential services and positive growth. It continues to be a vibrant and exciting place to live, work and visit. The Township’s vision is to build on community spirit, social responsibility, neighbourliness and an appreciation of heritage and culture. This quality of life will prevail through a combination of preserving the Township’s natural heritage features and new economic opportunities. Agriculture and tourism will continue to be distinct and important components to the Township.

The Township of Alnwick/Haldimand is home to six (6) thriving hamlets specifically: Centreton, Fenella, Grafton, Lakeport, Roseneath, and Vernonville. There are five (5) community centres, (Alnwick Civic Centre; Fenella Community Hall; Grafton Community Centre; Centreton Community Centre and Vernonville Community Centre). There is one (1) arena (Haldimand Memorial Arena and Ball Park) as well as three (3) fire halls located in Grafton, Centreton and Roseneath. The Township has three (3) libraries located in the Grafton Community Centre, Centreton Community Centre and Alnwick Civic Centre. There are also a number of parks (Sandy Bay; Wicklow Beach Boat Launch Facility; Nawautin Sanctuary).

## **Definition of Disability:**

The Ontarians with Disabilities Act, 2001 defines *disability* and *barrier* to include the following:

### ***Disability:***

- a.) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
- b.) a condition of mental impairment or a development disability;
- c.) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- d.) a mental disorder, or;
- e.) an injury or disability for which benefits were claimed or received under the insurance plan established under the *Workplace Safety and Insurance Act, 1997*; (“handicap”)

### ***Barrier:***

Means anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including a physical barrier, an architectural barrier, an information or communications barrier, an attitudinal barrier, a technological barrier, a policy or a practice; (“obstacle”)

*Ontarians with Disabilities Act, 2001*

## **Aim of Plan:**

There are many benefactors of the Township’s facilities and services; they include permanent residents, employees, tourists as well as visitors to the community. This plan describes the measures the Township of Alnwick/Haldimand has taken in the past and the measures it will take in the coming years to identify, remove, and prevent barriers to people with disabilities so that they too can benefit from the services and facilities the Township has to offer.

## **Target Group:**

The Township's Accessibility Advisory Committee provides advice and recommendations to Council. On behalf of the Township, the Committee is actively involved in identifying barriers, promoting the prevention of barriers and pursuing the removal of existing barriers to disabled persons. The Committee is available to provide guidance and assistance to municipal Committees and Boards. The Committee also seeks out and welcomes input from all participants in the municipal organization as well as the general public.

## **Alnwick/Haldimand Accessibility Advisory Committee members:**

<b>Committee Member</b>	<b>Job Title / Affiliation</b>	<b>Contact Information</b>
Barb Dowds	Chairperson	Phone: 905-372-5779 email: redrooster@canada.com
David Roberts	Vice-Chairperson	Phone: 905-349-3577 email: shadal59@hotmail.com
Eric Childs	Member	Phone: 905-352-2505
Shirley Childs	Member	Phone: 905-352-2505
Gerald Beavan	Member	Phone: 905-352-2382
Rosemarie Robins	Member	Phone: 905-352-2261
Cathie Ritchie	Council Representative	Phone: 905-349-2852

## **Method Used to Identify Barriers:**

<b>Methodology</b>	<b>Description</b>	<b>Status</b>
Roundtable Discussion	AAC members listed their priorities regarding accessibility issues and identified additional items for further consideration.	
Physical Tour of Township Buildings And Parks	The committee toured Township buildings and parks to identify barriers preventing universal accessibility.	Priority list developed
Professional Consultation with Michael Godin, Chief Building Official	The committee contacted the Chief Building Official for expert opinion/documentation in order to consider future municipal design guidelines relating to accessibility.	

## **Barriers Identified:**

See Schedule 'A' attached.

## **Operational and Review Process:**

- Those responsible for municipal facilities identified in Schedule 'A' are provided with a list of barriers found in their respective facility.
- Council provides funds to offset the cost of removal of the barriers identified. Funding for improvements to accessibility is reviewed by Council annually.
- Annually, managers of municipal facilities provide the Accessibility Advisory Committee with a report identifying barriers removed in the past year.
- The Accessibility Advisory Committee reports to Council annually on progress made in the removal of barriers based on information received from facility managers. If necessary, the Committee will make recommendations to Council regarding methods it might employ to ensure continuing progress to improving accessibility for the disabled.

## **Removal of Barriers – Municipal Management:**

In 2007 the Township assigned the responsibility for overseeing accessibility improvements to municipal facilities to its Chief Building Official (CBO). The responsibilities of the Chief Building Official are:

1. review proposals to remove barriers to accessibility found in Township facilities,
2. inspect all work undertaken to remove barriers and enhance accessibility,
3. order any remedial action necessary to ensure accessibility design standards employed throughout the various municipal facilities comply with the *Ontario Building Code* as well as the *Accessibility Guidelines – 2006 Facility Design Standards* adopted by the Township of Alnwick/Haldimand.

## **Progress Update:**

The Township of Alnwick/Haldimand has acted to reduce and prevent barriers to people with disabilities in the following ways:

- installed a lift and four (4) accessible washrooms at the Municipal Administration Office in Grafton. A new ‘accessible’ entrance was also installed at the rear of the building,
- enforced the accessibility requirements legislated in the Ontario Building Code by ensuring that renovations in municipal buildings and the construction of new buildings met the minimum Code accessibility standards,
- in 2007 removed a total of 16 barriers to accessibility previously identified by the Township’s Accessibility Advisory Committee,
- in 2007 identified accessibility signage issues for consideration and action in 2008,
- in the spring of 2008, completed a comprehensive review of signage required in municipal facilities and ordered new signs that meet accessibility design standards.

## **Targets – 2008:**

- to install new signage in all municipal facilities in compliance with the *Accessibility Guidelines – 2006 Facility Design Standards* adopted by the Township of Alnwick/Haldimand,
- to direct all Committees/Boards as well as managers of municipal facilities to advise the CBO of their plans to remove barriers to accessibility,
- to remind all Township Committees/Boards and facility managers to record progress made in removing barriers and enhancing accessibility in 2008 in preparation for providing progress reports at year end,
- prepare plans for improvements to the main entrance to the Township’s satellite offices located at 9059 County Rod #45, Roseneath, Ontario. It is anticipated that alterations would include improvements to walkways leading to the main entrance, widening of entrance doorways (2) as well as widening one internal doorway leading to existing washroom facilities and library.

**Acknowledgement:**

The Corporation of the Township of Alnwick/Haldimand '*Accessibility Plan - 2008*' was developed by the Township's Accessibility Advisory Committee in co-operation with, and input from, Township Administrators and staff. The Committee would also like to thank Dianne Nicholls, Township Administrative Assistant, for her much appreciated work throughout the year in her role as assistant to the Committee.

The Corporation of the Township of Alnwick/Haldimand '*Accessibility Plan - 2008*' is endorsed by all members of the Accessibility Advisory Committee namely: Barb Dowds, Chairperson, David Roberts, Vice-Chairperson, Eric Childs, Shirley Childs, Gerald Beavan, Rosemarie Robins and Council representative Councillor Cathie Ritchie.

The plan was approved the Township of Alnwick/Haldimand Council on \_\_\_\_\_, 2008.

Dated: 2008.

**TOWNSHIP OF ALNWICK/HALDIMAND**

**SCHEDULE 'A'**

**ACCESSIBILITY PLAN 2008**



Site	Date Issued Identified	Priority Number	Accessibility Issue	Recommended Action
Alnwick Civic Centre & Library	Aug. 8/06	1	Parking - No Accessible spaces	Install signs-1 front & 2 back of building
	Aug. 8/06	1	Parking - No Accessible spaces	Paint accessible parking space
	Aug. 8/06	3	No Directional Sign to Accessible Door	Install signs after door is fixed
	Aug. 8/06	1	Paths-Narrow / No Guardrail at culvert	Build new path from building to parking lot
	Aug. 8/06	4	Library Exterior Doorways Narrow - not accessible	Make main door accessible Remove ramp or repair-safety issue
	Aug. 8/06	1	Main Door Exterior-narrow not accessible	Build new doorway and ramp
	Aug. 8/06	4	Signage inside - not universal	Change signs
	Aug. 8/06	4	Doorways-too narrow	Widen doors
	Aug. 8/06	3	Doorways-Round knobs	Change knobs to levers
	Aug. 8/06	8	No Sound System	Install sound system
	Aug. 8/06	1	Washrooms - not accessible	Build family washroom in storage room
	Aug. 8/06	Deferred	Washrooms-narrow doors	Widen doors
	Aug. 8/06	1	Washrooms-tap handles incorrect	Change handles-1 sink
	Aug. 8/06	4	Washrooms-mirrors too high	Lower mirrors or angle
	Aug. 8/06	Deferred	Washrooms-stalls-grab bars angled	Install new L-shaped bars
	Aug. 8/06	1	Washrooms-stalls-paper holder wrong side	Move holder
	Aug. 8/06	1	Washrooms-stalls-no inside door handles	Install handles
	Aug. 8/06	1	Washrooms-stalls-hooks too high	Move hooks or add another hook
	Aug. 8/06	1	Washrooms-urinals-no bars	Install grab bars
	Aug. 8/06	1	Kitchen-some tap handles incorrect	Change some tap handles
Aug. 8/06	5	Kitchen-high serving counter	Lower counter	
	Aug. 25/06	1	Southeast door of the auditorium not accessible	Build small ramp with cold mix at door and install sign
Roseneath Ball Park & Soccer Fields	Aug. 24/06	1	Washrooms - incorrect signage	Install sign
	Aug. 24/06	1	Washrooms - Paper towels dispenser too high	Lower paper towel dispenser
	Aug. 24/06	1	Washrooms - No grab bars	Install grab bars on toilets & urinals
	Aug. 24/06	6	Washrooms - stalls - too small	Enlarge stalls
	Aug. 24/06	Deferred	Playground equipment not accessible	Install new playground equipment
Nawautin Nature Sanctuary	Aug. 8/06	1	Paths not level	Level paths
	Aug. 8/06	1	West Path - accessible route is flooded & muddy	Remove pipe from lot 10's sump pump
	Aug. 8/06	1	Covered bridge ramps - no railing	Install railings
	Aug. 8/06	1	East Ramp has step	Install fill
	Aug. 8/06	1	Other bridges not accessible	New bridges being built

Site	Date Issued Identified	Priority Number	Accessibility Issue	Recommended Action
Fenella Community Hall	Aug. 8/06	1	Lower level-parking-cars park over walkway	Install curb stops
	Aug. 8/06	1	Entrance-drop at door	Raise cement
	Aug. 8/06	5	Entrance-door narrow	Replace door
	Aug. 8/06	8	Inside doors-narrow	Replace doors
	Aug. 8/06	3	Inside doors-round handles	Replace handles
	Aug. 8/06	1	Kitchen-taps-round handles	Replace with levers
	Aug. 8/06	3	Kitchen-microwave too high	Lower
	Aug. 8/06	2	Stairs-no colour contrast	Install colour on edges
	Aug. 8/06	6	Washrooms-steps at doors	Build family washroom
	Aug. 8/06	1	Washrooms-no grab bars	Install grab bars
	Aug. 8/06	1	Washrooms-round handles on sinks	Install new handles
	Aug. 8/06	1	Upper level-parking-no access spaces	Install sign
	Aug. 8/06	2	Upper level-parking-no access spaces	Mark parking
	Aug. 8/06	1	Pathway & door-drop in concrete	Raise concrete
	Aug. 8/06	5	Pathway & door-door narrow	Replace door and add opener
	Aug. 8/06	8	Doors-no handles on kitchen	Install handles
	Aug. 8/06	9	Stages not ramped	Install ramps
	Aug. 8/06	7	Bar counter high	Lower counter
	Aug. 8/06	1	Washrooms-no hooks in stalls	Install hooks
	Aug. 8/06	1	Washrooms-no rear grab bars	Install grab bars
	Aug. 8/06	Deferred	Washrooms-side bars not L shape	Replace bars
	Aug. 8/06	1	Washrooms-no grab bars on urinals	Install grab bars
	Aug. 8/06	4	Washrooms-men's mirror too high	Lower mirror or tilt
	Aug. 8/06	1	Washrooms-door knobs small	Change knobs and add handles
Aug. 8/06	8	Whole Building-No sound system	Install system	
Aug. 8/06	4	Inside signs not universal	Install new signs	
Aug. 8/06	4	Poor outside signage	Install directional signs	
Aug. 8/06	10	No elevator	Install elevator	

Schedule C – Municipal Buildings

Page #3

Site	Date Issued Identified	Priority Number	Accessibility Issue	Recommended Action
Haldimand Memorial Arena & Ball Park Facility	Aug. 8/06	1	No Accessibility parking	Install sign at south west door And paint space
	Aug. 8/06	1	Main doors have steps – not feasible to change	
	Aug. 8/06	1	South west door has ramp-Much too steep	Rebuild ramp
	Aug. 8/06	Deferred	South west door - Door 33” clearance	Widen door
	Aug. 8/06	1	South west door - No power opener	Install opener
	Aug. 8/06	Deferred	South west door - No sign on door	Install Accessibility sign after ramp fixed
	Aug. 8/06	Deferred	Inside doors – 33” clearance	Widen some doors
	Aug. 8/06	2	No Accessibility spectator seating	Install ramped seating
	Aug. 8/06	1	Stairs to seating – no contrast	Install colour contrast on edge
	Aug. 8/06	5	Upper level not accessible	Install elevator
	Aug. 8/06	1	No ramp from ice surface to washrooms	Install ramp for summer use
	Aug. 8/06	1	Washrooms-sink taps not levers	Install new handles
	Aug. 8/06	4	Washrooms-mirrors high	Lower or angle
	Aug. 8/06	5	Washrooms-stalls-doors 30” clear	Widen doors
	Aug. 8/06	1	Washrooms-stalls-lock broken on womens	Fix lock
	Aug. 8/06	1	Washrooms-stalls-coat hook too high	Lower hook or add another hook
	Aug. 8/06	Deferred	Washrooms-stalls-1 angled grab bar beside toilet	Await new regulations
	Aug. 8/06	1	Washrooms-urinal-no grab bars	Install grab bars
	Aug. 8/06	4	Washrooms-stalls-too small	Enlarge stalls
Aug. 8/06	4	Playground-no accessible equipment	Install new equipment	
Aug. 8/06	1	Playground-picnic bench not accessible	Install new tables	
Vernonville Community Centre	Aug. 28/06	1	Exterior ramp has door lip on inside	Install transition ramp inside
	Aug. 28/06	Deferred	Washrooms-not accessible	Install family washroom
Centreton Ball Park	Aug. 8/06		Not in use	No action re: Accessibility

Site	Date Issued Identified	Priority Number	Accessibility Issue	Recommended Action
Centreton Community Hall & Library	Aug. 8/06	1	No accessible parking space & pathways	Install sign
	Aug. 8/06	1	Walkways narrow and uneven	Replace walkways
	Aug. 8/06	4	No Directional signage	Install signs
	Aug. 8/06	Deferred	Side door narrow (33" clear)	Replace or update front door and move Ramp
	Aug. 8/06	1	Inside doors narrow (29" clear)	Replace doors
	Aug. 8/06	1	Round Handles on Doors	Replace handles
	Aug. 8/06	5	Kitchen serving counter high	Lower Counter
	Aug. 8/06	8	No sound system	Install system
	Aug. 8/06	4	Incorrect signs inside	Install new signs
	Aug. 8/06	1	Washrooms-narrow doors	Widen doors
	Aug. 8/06	1	Washrooms-not accessible	Change walls and toilets
	Aug. 8/06	1	Washrooms-no grab bars	Install bars
	Aug. 8/06	1	Washrooms-taps round handles	Replace handles
	Aug. 8/06	1	Washrooms-Towels too high	Lower towels
	Aug. 8/06	1	Washrooms-Mirrors too high	Tilt mirrors or lower
			Library - Not Accessible Steps at side door not stable and need railing.	May be able to include new doorway, ramp and washrooms for whole building; with new library
Municipal Admin. Office Grafton	Aug. 8/06	1	Steps at front entrance – Not accessible	Install sign indicating accessible Entrance at rear
	Aug. 8/06	1	No accessible parking spaces	Install parking sign
	Aug. 8/06	1	No accessible parking spaces	Paint lines and accessibility sign
	Aug. 8/06	4	No curbing at parking space	Install curbing
	Aug. 8/06	8	Back Door 31.5" clearance	Widen door
	Aug. 8/06	1	Lift-requires assistance	Requires review
	Aug. 8/06	1	Lift-inside door handles hard to use	Change door handles
	Aug. 8/06		Lift-doors very heavy – not powered	Requires review
	Aug. 8/06	2	Inside doors hard to open-clearance 33"	Install power openers
	Aug. 8/06	10	No ramp to stage	Install ramp
	Aug. 8/06	1	No sound system	Install sound system
	Aug. 8/06	9	Many offices not accessible for taxpayers of staff	Renovations
	Aug. 8/06	1	Washrooms-coat hook high in all	Add another coat hook
	Aug. 8/06	Deferred	Washrooms-grab bars angled	Change to L shape
	Aug. 8/06	4	Washrooms-mirrors too high	Lower or angle mirrors
Aug. 8/06	1	Poor Lighting in Council Chambers	Brighten	

Site	Date Issued Identified	Priority Number	Accessibility Issue	Recommended Action
Wicklow Boat Launch	Aug. 24/06	5	No accessible picnic table	Install picnic table
	Aug. 24/06	5	No accessible parking spaces	Install sign
Grafton Community Centre & Library	Aug. 8/06	6	Walkway from road has steps	Build new walkway
	Aug. 8/06	1	Access. Parking spots 10 feet	Widen to 14 feet
	Aug. 8/06	4	No outside sign to access door	Install directional sign
	Aug. 8/06	1	Library door has step	Install warning sign inside door
	Aug. 8/06	1	No colour contrast on steps	Install colour contrast
	Aug. 8/06	2	Side door – 29” clearance	Widen door
	Aug. 8/06	2	No power opener	Install power opener
	Aug. 8/06	1	Lift-Needs key and helper	Review required
	Aug. 8/06	1	Lift-no independent operation	Review required
	Aug. 8/06	1	Lift-no call bell for key	Review required
	Aug. 8/06	1	Exit to basement sets off alarm	Review required
	Aug. 8/06	3	Library shelves too close	Redesign shelving
	Aug. 8/06	4	Building doors too narrow	Widen doors
	Aug. 8/06	1	Door knobs round	Replace with levers
	Aug. 8/06	1	Washrooms-mirrors too high	Lower or angle
	Aug. 8/06	5	Washrooms-stalls-narrow doors-31”	Widen doors
	Aug. 8/06	1	Washrooms-stalls-no inside handle	Install handle
	Aug. 8/06	5	Washrooms-stalls-small turning space	Enlarge stalls
	Aug. 8/06	Deferred	Washrooms-stalls-angled grab bars	Install new L bars
Aug. 8/06	2	Washrooms-stalls-no grab bars on urinals	Install grab bars	
Sandy Bay Park	Aug. 24/06	6	No accessible playground	Install new playground
	Aug. 24/06	6	Outhouses not accessible	Build new outhouses
	Aug. 24/06	6	Picnic tables not accessible	Build new picnic tables
Sandy Bay Boat Launch			No issues	
Misc.	Aug. 24/06		Picnic tables not accessible	Start to replace all picnic tables with accessible tables
	Aug. 24/06		Playgrounds not accessible	Set schedule to gradually upgrade